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West Woodstock Library Association

03.21.2009 Board of Trustees Quarterly Association Meeting Minutes

1. **Call to Order** - The meeting was held at WWL and called to order at 8:30 AM. by Craig Tyler. Don Harding, Gail W. White, Roger Gale, Susan Conover, Petra Scandalito, Mel Gronski, Pat Pelloth, Marjorie Ellsworth, Paul Lynn, and Sam Hunter were present.
2. **Reading of Meeting Minutes** –The 02.21.2009 minutes were approved unanimously with on a motion by R. Gale that was seconded by D. Harding.
3. **Treasurer's Report** – Gail White was not present. S. Conover distributed copies of the Treasurer's Report. C. Tyler noted that the Villager reported the libraries' budgets were among the items that were reduced in the Woodstock 2009-10 budget. S. Conover reported that a donation was received from Cheryl Matthews for the building fund. This includes a matching donation from Aetna and is ongoing.
4. **Committee Reports** - The following reports were presented.
 - A. **Building Committee** – G. W. White gave an update. Eric Wohl's work on the shelves for the children's section is progressing. The problem of bowing shelves has been resolved. Ben Buell will return to construct the handicap access ramp and complete the remaining finish elements. Nextgen is scheduled to return to complete the alarm work. The next step for the Law Office is paint, once the weather warms.
 - B. **Development Committee** – R. Gale and C. Tyler will set up a fund jar for the new for the children's area. Additional fund raising ideas were discussed, including the New Alliance grant.
 - C. **Community Committee** – C. Tyler reported that donations of books for service personnel continue strong.
 - D. **Library Committee** – S. Conover reported that Sue Connor has been chosen to replace S. Conover as assistant to the librarian, working Weds and Sat. P. Pelloth will continue Tues and Thurs. C. Tyler made a motion to approve S. Connor as assistant librarian, seconded by P. Scandalito that was approved unanimously. S. Conover reported that the library continues very busy. Computer use is strong and consistent. One patron is taking

an on-line course using one of the computers. Perri Lewis will return to work in the summer. The Board thanked S. Conover for her work as assistant librarian.

E. Story Hour - M. Gronski reported that the story hour is popular and successful. The Thurs PM story hour will end in March. On Weds the pre-school story hour will continue until Memorial Day and is followed by the 6-8 year olds plus parents. Home school story hour will continue until Memorial Day. M. Gronski is planning a summer program for all ages that will include a summer reading program with a Lake Bungee theme and prizes. She will solicit donations.

F. Williams Law Office - No report.

5. Unfinished Business – None.

6. New Business – The following items were discussed.

R. Gale will make a bulletin board for the entryway.

R. Gale attended the Selectmen's budget meeting. He reported that there appeared to be some confusion over the library's response to the Selectmen's request for information. R. Gale and S. Conover have replied that the West Woodstock Library provides annual reports to the Selectmen that include visitation and use figures. M. Eaffy requested new user information. The Board agreed that it welcomes new patrons but states that it is important to maintain patrons and show evidence of consistent and regular use. M. Gronski reported that a story hour patron is from Brooklyn, CT.

R. Gale built the boardwalk.

7. Adjournment - The meeting was adjourned at 9435 AM. on a motion by R. Gale that was seconded by D. Harding.

Respectfully submitted,
Gail White