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## West Woodstock Library Association

### 06.21.2008 Board of Trustees & Annual Association Meeting Minutes

1. **Call to Order** - The meeting was held at WWL and called to order at 8:35 AM. Board members Susan Conover, Don Harding, Roger Gale, Cathy Lewis, Gail W. White, Paul Lynn, Petra Scandalito and Craig Tyler attended. Board members Gail White, Liz Heckler, Marjorie Ellsworth, Mel Gronski and Sam Hunter were not able to attend.
2. **Reading of 05.17.2008 Board of Trustees Executive Committee Meeting Minutes** – A motion was made by Roger Gale to accept the minutes from the 05.17.2008 Board of Trustees Executive Committee meeting into the records as presented. Don Harding seconded and the motion carried.
3. **Treasurer's Report** – Susan presented an update on the current financial state of the library in Gail's absence, please see Gail's report in the meeting file. If the town budget is approved the library will be receiving around \$15K in operating funds from the town for the 2008-2009 fiscal year.
4. **Committee Reports** - The following reports were presented.
  - A. **Building Committee** - Gail W. White reported on all of the key accomplishments of the past year. The new furnace was installed along with the duct work, the walls were insulated and drywall was put up and painted and the new floor in the addition was just completed. Eric Werstler and Jamie Conover of Green Valley Builders graciously donated their time and labor to install the new wood floor. The goals for the next few months are to finish up the alarm system, install doors and finish trim, complete the front vestibule and outside ramp and of course, complete the furnishing of the new space. Gail said that she and Sam Hunter would be visiting local libraries to obtain ideas for the furnishing of the new space. The board also discussed a book swap shelf.
  - B. **Development Committee** – Roger Gale had no new information to report on this month.
  - C. **Community Committee** – Craig Tyler reported that the library shipped 323 paperbacks for Operation Paperback in the past fiscal year.
  - D. **Library Committee** – Pat Pelloth was unable to attend the meeting as she was not feeling well. Susan said the circulation and patronage report for the past fiscal year will be available after the month end.
  - E. **Story Hour** – Mel Gronski did not attend the meeting but Susan noted that Mel has planned several different children's events for this summer.

5. **Unfinished Business** - The following items were discussed.

- A. **Story Hour** - As noted above, Mel Gronski has planned several children's events for this summer.
- B. **AGent VERSO** - Craig reported that we are now checking out books on the VERSO system. We still need to train everyone on the procedures and Pat and Craig will be doing that over the next month. Craig also presented a library card application form that we will begin using for new card applications and a handout that will be given to patrons that explains how to log onto the VERSO system from their personal computers.
- C. **Video Racks** - Susan is still looking for appropriate VHS/DVD racks. If anyone comes across a good deal please let Susan know.
- D. **Open House** - After a discussion, it was decided to hold an open house in the September/October time frame when all of the construction and interior finishing is complete.
- E. **Sign** - Roger Gale has cleaned the West Woodstock library sign that was previously mounted on the outside of the building. After a discussion, Paul Lynn volunteered to ask Rick Lamar about repainting the sign on both sides so that we could hang it from a post closer to the street.

6. **New Business** – The following items were discussed.

- A. **Election of New Board of Trustees Members** - Petra Scandalito presented the following recommendations on candidates to serve on the board of trustees for the 3-year terms that are opening this coming year. Petra introduced and recommended Ayla Kardestuncer as a potential new board member and also recommended current trustees Marjorie Ellsworth, Liz Heckler, Cathy Lewis, Paul Lynn and Gail White for reelection. Roger Gale made a motion to elect these individuals, Don Harding seconded and the board members voted unanimously in favor.
- B. **Election of New Executive Committee Members** - The board next acted on the election of executive officers and board of trustees' representatives to the executive committee for the coming year. The nominations for executive officers were President – Craig Tyler, Vice President – Susan Conover, Treasurer – Gail White and Secretary – Gail W. White. The nominations for 1 year term Board of Trustees' representatives were Petra Scandalito and Don Harding. Roger Gale made a motion to elect these individuals, Paul Lynn seconded and the board members voted unanimously in favor.

7. **Adjournment** - The meeting was adjourned at 9:30 AM.

Respectfully submitted,  
Craig Tyler