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## West Woodstock Library Association

### 09.15.2007 Board of Trustees & Association Meeting Minutes

1. **Call to Order** - The meeting was held at WWL and called to order at 8:35 AM. Board members Susan Conover, Don Harding, Roger Gale, Gail White, Marjorie Ellsworth, Paul Lynn, Petra Scandalito, Craig Tyler, and Gail W. White attended. Librarian Pat Pelloth also attended the meeting.
2. **Reading of 08.18.2007 Board of Trustees Executive Committee Meeting Minutes** – A motion was made by Don Harding to accept the minutes from the 08.18.2007 Board of Trustees Executive Committee meeting into the records as presented. Roger Gale seconded and the motion carried.
3. **Treasurer's Report** – Gail White presented an update on the current financial state of the library, please see her report in the meeting file.
4. **Committee Reports** - The following reports were presented.
  - A. **Building Committee** - Gail W. White reported that the insulation contractor had finished their work. The security system is being finalized as well. Installation of sheet rock is next on the schedule. There were also carpenter ants discovered and a pest contractor will be contacted to take care of that problem.
  - B. **Development Committee** – Roger Gale advised that the committee had nothing new to report.
  - C. **Community Committee** – Craig Tyler advised that Operation Paperback donations are still continuing at a rate of about 30 books per month.
  - D. **Library Committee** – Susan advised that she will submit updated circulation and patronage figures next month. Pat Pelloth has begun bar coding and entering books into the new Verso library circulation software.
  - E. **Story Hour** – Mel Gronski was unable to attend the meeting but did report that Wednesday morning story hour continued to be successful this summer and that she is thinking about adding another story hour after school for older children as well as younger. She will update the board about this after discussing it with Pat Pelloth.

5. **Unfinished Business** - The following items were discussed.

- A. As noted above, Mel Gronski is considering adding an after school story hour. Details still have to be worked out on this.
- B. Pat Pelloth, Susan Conover and Craig Tyler attended the first Verso Graphics training session in August and Pat has started to enter books again. Once North and East get a reasonable amount of books in the database the second training session will be held to start using the system for circulation.

6. **Adjournment** - The meeting was adjourned at 9:45 AM.

Respectfully submitted,  
Craig Tyler