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West Woodstock Library Association

03.24.2007 Board of Trustees & Association Meeting Minutes

1. **Call to Order** - The meeting was held at WWL and called to order at 8:40 AM. Board members Susan Conover, Roger Gale, Don Harding, Petra Scandalito, Marjorie Ellsworth, Cathy Lewis, Craig Tyler and Paul Lynn attended. Sam Hunter, Gail White, Gail W. White, Liz Heckler, Lucy MacWilliams and Dave Wright did not attend. Librarian Pat Pelloth and association member Jeff Usher also attended the meeting.
2. **Reading of 02.17.2007 Board of Trustees Executive Committee Meeting Minutes** – A motion was made by Roger Gale to accept the minutes from the 02.17.2007 Executive Committee meeting into the records as presented. Don Harding seconded and the motion carried.
3. **Treasurer's Report** – Susan Conover presented Gail White's report on the current financial state of the library, please see the report in the meeting file. Next year's budget was presented to the board of finance and it looks like they will be recommending an appropriation of \$14K for the coming year.
4. **Committee Reports** - The following reports were presented.
 - A. **Building Committee** – Jeff Usher presented an update for Gail W. White on the status of the building project. The rack card is being printed this coming week. It looks like the furnace work will begin sometime in April. The grant writing to be submitted to the state library board has to be completed by 9/1.
 - B. **Development Committee** – Roger Gale reported on the recent meeting of the Woodstock Libraries and the formation of a Friends of the Library group. This group would help with funding computer automation of the North, East and West libraries.
 - C. **Community Committee** - Craig reported that the library continues to ship paperbacks to our service personnel serving overseas for Operation Paperback.
 - D. **Library Committee** – Susan indicated that our circulation and patronage continue to rise each quarter. Pat Pelloth noted that over the past quarter we have purchased 155 books; of which 65 were adult fiction and the balance were juvenile and children's books. Another 77 books were donated over the same period. She noted that \$363 was used from the Milnor fund for the children's books.
 - E. **Story Hour** – Mel Gronski was unable to attend but submitted the following: We have spent approximately \$115 of our Preschool grant money on crafts and a special event musician, Donna Bissette, which our kids thoroughly enjoyed in January. At this time,

we are averaging 4-10 children attending our story hour. There have been notices posted in the Woodstock Villager about our story time and now that winter illnesses are passing we are planning some special activities that include kite building, Easter egg coloring and library bag decorating for the spring. We have been discussing an option that might include a Story Hour on Saturday mornings for our older kids. We have not yet talked to Pat about this idea but some of our older kids that our home schoolers are growing out of Preschool Story Hour. It is my regret that I was unable to obtain any furniture from the downtown YMCA due to the fact that by the time they finally returned my call, another YMCA childcare took all the children's furniture and the rest was donated to a church.

5. **Unfinished Business** - The following items were discussed.
 - A. **2007-2008 Budget** – As noted above the budget request was presented to the finance board.
 - B. **Card Catalog** – The card catalog has not been sold yet and Craig again indicated he would list this on EBay.
 - C. **Nominating Committee** – Roger Gale volunteered to head up the nominating committee for the annual meeting in June.
 - D. **Verso Graphics Bid** – Please see library automation bid details in the meeting file. The cost to West Woodstock for the first year will be around \$4300 and \$1000 per year after that. Roger made a motion that we go ahead with the project if the North and East Libraries also approve the project. Susan seconded and the motion carried.
6. **New Business** – Roger reported that Stu Morse of Citizens National Bank said they will donate 4 to 5 computers to the library later this year when they upgrade their computer systems. All agreed that we'd gladly accept this generous donation.
7. **Adjournment** - The meeting was adjourned at 9:35 AM.

Respectfully submitted,
Craig Tyler