



5 Bungay Hill Connector
Woodstock Valley, CT 06282
Phone: 860-974-0376

West Woodstock Library Association

05.22.2004 Board of Trustees Special Meeting Minutes

1. **Call to Order** - The meeting was called to order by Doug Hurley at 9:10 AM. Board members Doug Hurley, Don Harding, Roger Gale, Sam Hunter, Dave Wright, Laurel Garry, Susan Conover, Luisa Cheney, Craig Tyler were present. Shirley Toth also attended.
2. **Review of Proposed Changes to WWLA Constitution & Bylaws** – Susan Conover presented the efforts recommendations of the Constitution & Bylaw Review committee. This consisted of draft #4 and a summary of the changes. Shirley Toth was concerned that there were no specific provisions in the proposed constitution to allow for member suggestions or comments to the BoT. Susan Conover will make some additional changes that resulted from the meeting discussions and publish draft #5 along with an updated change summary that will be presented at the annual association meeting in June. It was also suggested that the published meeting notice for the annual association meeting include a brief agenda so that the public would have advance knowledge of what topics were being covered at the meeting.
3. **Nomination Slate for 2005 WWLA BoT** – John Miller submitted the nominating committee's recommendations with 13 names for the upcoming June elections, see this list in the meeting file. The Association will also accept nominations from the floor during the meeting. The proposed constitution calls for 9 Trustees minimum and 18 maximum.
4. **Treasurer's Report** – Sam Hunter gave an update on the status of the bank accounts and a projection for the next few months. His report has been added to the meeting files.
5. **Committee Reports** – Doug Hurley reminded each committee that a formal report should be prepared for handout at the upcoming Association meeting. It was suggested that 30 copies of each report would probably be sufficient.
6. **Building Committee Update** - The ground breaking for the expansion is imminent. Both QSHC grants that the library applied for were granted and this will add \$15,360 to the building accounts.
7. **Green Valley Walk Fundraiser** – Laurel Garry gave an update on the status of the upcoming QSHC "The Walk" fundraiser being held on June 6th on the town green. She is looking for volunteers to help the day of the walk. Craig Tyler volunteered to bring a table, a cooler and the water bottles left over from the Spelling Bee fundraiser. Doug Hurley will also be putting a banner up on the town green.

8. **New Business** - No new business was brought up.

9. **Adjournment** - The meeting was adjourned at 10:25 AM.

Please note that a copy of all documents referenced above are available for online viewing and printing on the library computer.

Respectfully submitted,
Craig Tyler